



Adopted January 1, 2008

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## CONSTITUTION AND BYLAWS NATIONAL AUTUMN LEAF COLLECTORS CLUB® (NALCC)

### Article I

#### Name and Purpose

**Section 1.** The name of the Club shall be the National Autumn Leaf Collectors Club® (NALCC).

**Section 2.** The purpose of the Club shall be to assist the collector in broadening knowledge of Autumn Leaf dinnerware and accessory pieces as well as Jewel Tea Company products to further the enjoyment and pleasure of collecting through fellowship.

### Article II

#### Officers/Executive Committee

**Section 1.** The Club shall have five officers: President, 1<sup>st</sup> Vice President (Conventions), 2<sup>nd</sup> Vice President (Membership), Newsletter Editor, and Secretary/Treasurer. These officers constitute the Executive Committee.

**Section 2.** It will be the duty of the President to preside at the annual meeting, to appoint committee heads and to perform other duties that are necessary for the welfare and growth of the club.

**Section 3.** It will be the duty of the 1<sup>st</sup> Vice President to preside at meetings in the absence of the President, to assist the President when needed, secure national convention hosts and provide guidance and direction to same.

**Section 4.** It will be the duty of the 2<sup>nd</sup> Vice President to receive dues for new and renewal memberships, and assist the President with special projects.

**Section 5.** It will be the duty of the Newsletter Editor to receive all correspondence for publication, organize and arrange to have the newsletter printed and distributed to each member in good standing.

**Section 6.** It will be the duty of the Secretary to keep an accurate record of all business meetings. In addition, any correspondence from outside agencies will be handled in concurrence with the President or President protem-po-re. The Treasurer's duties will be to keep an accurate account of all receipts, disbursements, be responsible for issuing payments for all financial obligations of the Club and renew the registration on the NALCC name and logo in a timely manner.

**Section 7.** It will be the duty of the Executive Committee to prepare the agenda for the annual meeting of the Club and any other meeting convened for the welfare of the Club. The Executive Committee shall meet as needed.

**Section 8.** The Executive Committee shall add to its number any committee chairperson(s) they deem necessary to expedite Club proceedings.

### **Article III Meetings/Election of Officers**

**Section 1.** The Club will have one general meeting each year at the national convention. Special general meetings may be convened when ordered by the President.

**Section 2.** Election of officers will be held by ballot of membership through the club newsletter. Election shall be every two years.

**Section 3.** Installation of newly elected officers will be held at the first annual meeting after their election.

### **Article IV Newsletter Buy & Sell**

**Section 1.** Items distributed by the Jewel Tea Company, manufactured for the Jewel Tea Company or the NALCC may be placed in the Buy & Sell section of the Newsletter.

### **Article V By-laws**

**Number 1.** Dues will be collected annually in this manner: one fee for each membership. Assets of the NALCC shall be owned by the members in good standing and managed by elected officers of the NALCC.

**Number 2.** Membership dues may be increased on the first day of January at the discretion of the Executive Committee. The membership will be notified, through the Club newsletter, of any increase.

**Number 3.** Officer vacancies may be filled for the balance of the term by appointment of the Executive Committee.

**Number 4.** A nominating committee shall be appointed by the President for the purpose of preparing a slate of officers for consideration of the Club. Nomination forms for candidates will be in the January/February issue of the newsletter. Letters of introduction and ballots for the voting of officers will be in the March/April issue. Results will be announced in the May/June issue.

**Number 5.** The Newsletter shall be printed six times per year; January, March, May, July, September, and November.

**Number 6.** The following expenses for the annual meeting, and any additional Executive Committee meetings, shall be paid from the Club treasury for the Officers, the Club Consultants/Historians and Shipping Coordinator: registration, travel and accommodations.

**Number 7.** The five officers, (Executive Committee), serve as volunteers to the organization, i.e., no regular salary remuneration, but shall receive reimbursement for expenses approved by the Executive Committee.

**Number 8.** All special NALCC pieces with the full-color Autumn Leaf decal manufactured by Hall China Company shall be available to each member in good standing except 'sample' pieces produced for the review and approval of current officers serving the NALCC. Each 'sample' piece produced for the National Autumn Leaf Collectors Club shall remain the property of the Club unless donated for convention or club expenses.

**Number 9.** Constitution and By-laws may be amended with the unanimous approval of the Executive Committee and by majority approval of members voting by written ballot through the Newsletter.